



# Acumen 2025 IRIS PHW Payroll Calendar

Period	Start Date	End Date	Due Date	Pay Day
P1	12/1/2024	12/14/2024	12/20/2024	1/3/2025
P2	12/15/2024	12/28/2024	1/3/2025	1/17/2025
P3	12/29/2024	1/11/2025	1/17/2025	1/31/2025
P4	1/12/2025	1/25/2025	1/31/2025	2/14/2025
P5	1/26/2025	2/8/2025	2/14/2025	2/28/2025
P6	2/9/2025	2/22/2025	2/28/2025	3/14/2025
P7	2/23/2025	3/8/2025	3/14/2025	3/28/2025
P8	3/9/2025	3/22/2025	3/28/2025	4/11/2025
P9	3/23/2025	4/5/2025	4/11/2025	4/25/2025
P10	4/6/2025	4/19/2025	4/25/2025	5/9/2025
P11	4/20/2025	5/3/2025	5/9/2025	5/23/2025
P12	5/4/2025	5/17/2025	5/23/2025	6/6/2025
P13	5/18/2025	5/31/2025	6/6/2025	6/20/2025
P14	6/1/2025	6/14/2025	6/20/2025	7/3/2025
P15	6/15/2025	6/28/2025	7/4/2025	7/18/2025
P16	6/29/2025	7/12/2025	7/18/2025	8/1/2025
P17	7/13/2025	7/26/2025	8/1/2025	8/15/2025
P18	7/27/2025	8/9/2025	8/15/2025	8/29/2025
P19	8/10/2025	8/23/2025	8/29/2025	9/12/2025
P20	8/24/2025	9/6/2025	9/12/2025	9/26/2025
P21	9/7/2025	9/20/2025	9/26/2025	10/10/2025
P22	9/21/2025	10/4/2025	10/10/2025	10/24/2025
P23	10/5/2025	10/18/2025	10/24/2025	11/7/2025
P24	10/19/2025	11/1/2025	11/7/2025	11/21/2025
P25	11/2/2025	11/15/2025	11/21/2025	12/5/2025
P26	11/16/2025	11/29/2025	12/5/2025	12/19/2025
P1	11/30/2025	12/13/2025	12/19/2025	1/2/2026
P2	12/14/2025	12/27/2025	1/2/2026	1/16/2026

## 2025 Acumen Office Closures:

- New Year’s Day - January 1<sup>st</sup>
- Martin Luther King Jr. Day - January 20<sup>th</sup>
- Presidents’ Day - February 17<sup>th</sup>
- Good Friday - April 18<sup>th</sup>
- Memorial Day - May 26<sup>th</sup>
- Juneteenth - June 19<sup>th</sup>
- Independence Day - July 4<sup>th</sup>
- Labor Day - September 1<sup>st</sup>
- Indigenous Peoples’ Day - October 13<sup>th</sup>
- Veterans Day - November 11<sup>th</sup>
- Thanksgiving - November 27<sup>th</sup>
- Day After Thanksgiving - November 28<sup>th</sup>
- Christmas Eve – December 24<sup>th</sup>
- Christmas Day – December 25<sup>th</sup>

- The DCI Portal or Mobile App should be used to submit time.
- Visit <https://outreach.dcisoftware.com/> to access the DCI Portal.
- To ensure timely payment, please make sure all service hours are reviewed and approved no later than the listed due date.
- Reach out to your Acumen Agent for assistance with submitting time in DCI.

## Acumen Contact Information:

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The Wisconsin Department of Health Services currently requires non-live in workers providing routine supportive home care or self-directed personal care services to use electronic visit verification (EVV). For more information on EVV, please see <https://www.dhs.wisconsin.gov/evv/iris-evv.htm>. To hear more about EVV options and setup, please call 877-901-5826.