



## VA DARS Payment Schedule Effective July 1, 2024

To ensure that your employees and/or service providers are always paid on time, please ensure your employee's time is entered and approved online by the due date, even if it falls on a weekend or holiday. These dates are strictly enforced. Any time that is approved after the due date or payment requests received after that date will be processed for the following payment period.

Be sure to have all hours entered and approved by the "Submissions Due NO Later Than" date. To access the DCI Employer and Employee Portal, go to:

<http://acumen.dcisoftware.com>

If you would like to attend a webinar on how to use either the Mobile App or online Web Time Entry portal, visit [www.acumenfiscalagent.com](http://www.acumenfiscalagent.com) and click on the Events tab. If you have any questions or concerns, contact our Customer Call Center at 888-503-0126.

	MONTH	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"MONTH"</b> refers to the month that services were provided.</p> </div>	JULY	07/13/24	Mon, 07/15/24	Fri, 07/19/24
		07/27/24	Mon, 07/29/24	Fri, 08/02/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Payment Period End Date"</b> is the last day of services in the pay period.</p> </div>	AUGUST	08/10/24	Mon, 08/12/24	Fri, 08/16/24
		08/24/24	Mon, 08/26/24	Fri, 08/30/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Direct Deposit/Check Date"</b> shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts.</p> </div>	SEPTEMBER	09/07/24	Mon, 09/09/24	Fri, 09/13/24
		09/21/24	Mon, 09/23/24	Fri, 09/27/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	OCTOBER	10/05/24	Mon, 10/07/24	Fri, 10/11/24
		10/19/24	Mon, 10/21/24	Fri, 10/25/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	NOVEMBER	11/02/24	Mon, 11/04/24	Fri, 11/08/24
		11/16/24	Mon, 11/18/24	Fri, 11/22/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	DECEMBER	11/30/24	Mon, 12/02/24	Fri, 12/06/24
		12/14/24	Mon, 12/16/24	Fri, 12/20/24
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	JANUARY	12/28/24	Mon, 12/30/24	Fri, 01/03/25
		01/11/25	Mon, 01/13/25	Fri, 01/17/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	FEBRUARY	01/25/25	Mon, 01/27/25	Fri, 01/31/25
		02/08/25	Mon, 02/10/25	Fri, 02/14/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	MARCH	02/22/25	Mon, 02/24/25	Fri, 02/28/25
		03/08/25	Mon, 03/10/25	Fri, 03/14/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	APRIL	03/22/25	Mon, 03/24/25	Fri, 03/28/25
		04/05/25	Mon, 04/07/25	Fri, 04/11/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	MAY	04/19/25	Mon, 04/21/25	Fri, 04/25/25
		05/03/25	Mon, 05/05/25	Fri, 05/09/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	JUNE	05/17/25	Mon, 05/19/25	Fri, 05/23/25
		05/31/25	Mon, 06/02/25	Fri, 06/06/25
<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p><b>"Submissions Due NO Later Than"</b> is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.</p> </div>	JUNE	06/14/25	Mon, 06/16/25	Fri, 06/20/25
		06/28/25	Mon, 06/30/25	Fri, 07/03/25

Please share this schedule with your employees and keep a copy in a safe place for easy reference.  
Acumen Fiscal Agent 5416 E. Baseline Rd., Suite 200 Mesa, AZ 85206