



Pay Schedule - UT Aging/Veterans/EPAS/New Choices Effective July 1, 2023 – June 30, 2024

To ensure that your employees are always paid on time, please make every effort to submit and approve their hours by the “Submissions Due NO Later Than” date, **even if it falls on a weekend or holiday**. These dates are strictly enforced, and time submissions approved/received after the deadlines will be processed in the following payment period.

For families in Medicaid-funded programs who must comply with electronic visit verification (E.V.V.), employee hours should be clocked in real time using the DCI mobile app on a smartphone or web enabled tablet. Employees can search in their Google Play Store or Apple App Store for the free app called “DCI Mobile E.V.V.” After installation, employees will be prompted to enter the System Identifier 228636. Keep this code handy in case they get a new device or need to reinstall the app. If using the mobile app is not an option, please reach out to your Acumen Agent to discuss alternatives.

Employees serving a Veteran-Directed program, non-Medicaid program or those in Medicaid-funded programs who have an E.V.V. Live-In Attestation form submitted to and approved by Acumen can submit hours through the online DCI website rather than the mobile app. Access the website using a computer, laptop or any other web enabled device here:

<https://acumen.dcisoftware.com/>

If you need help understanding E.V.V. requirements or how to use DCI, contact your local Utah-based agent or Acumen’s Customer Service Department at (888)221-7014.

MONTH	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date
JULY	07/15/23	Mon, 07/17/23	Tue, 07/25/23
	07/31/23	Wed, 08/02/23	Thu, 08/10/23
AUGUST	08/15/23	Thu, 08/17/23	Fri, 08/25/23
	08/31/23	Sat, 09/02/23	Fri, 09/08/23
SEPTEMBER	09/15/23	Sun, 09/17/23	Mon, 09/25/23
	09/30/23	Mon, 10/02/23	Tue, 10/10/23
OCTOBER	10/15/23	Tue, 10/17/23	Wed, 10/25/23
	10/31/23	Thu, 11/02/23	Thu, 11/09/23
NOVEMBER	11/15/23	Fri, 11/17/23	Fri, 11/24/23
	11/30/23	Sat, 12/02/23	Fri, 12/08/23
DECEMBER	12/15/23	Sun, 12/17/23	Fri, 12/22/23
	12/31/23	Tue, 01/02/24	Wed, 01/10/24
JANUARY	01/15/24	Wed, 01/17/24	Thu, 01/25/24
	01/31/24	Fri, 02/02/24	Fri, 02/09/24
FEBRUARY	02/15/24	Sat, 02/17/24	Fri, 02/23/24
	02/29/24	Sat, 03/02/24	Fri, 03/08/24
MARCH	03/15/24	Sun, 03/17/24	Mon, 03/25/24
	03/31/24	Tue, 04/02/24	Wed, 04/10/24
APRIL	04/15/24	Wed, 04/17/24	Thu, 04/25/24
	04/30/24	Thu, 05/02/24	Fri, 05/10/24
MAY	05/15/24	Fri, 05/17/24	Fri, 05/24/24
	05/31/24	Sun, 06/02/24	Mon, 06/10/24
JUNE	06/15/24	Mon, 06/17/24	Tue, 06/25/24
	06/30/24	Tue, 07/02/24	Wed, 07/10/24

“MONTH” refers to the month that services were provided.

“Payment Period End Date” is the last day of services in the pay period.

“Direct Deposit/Check Date” shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts.

“Submissions Due NO Later Than” is the last date that your hours can be received, or that your DCI entries can be entered AND APPROVED, for the pay period.