



UT SLC Payment Schedule Effective July 1, 2025 – June 30, 2026

To ensure that your employees are always paid on time, please approve and submit all time sheets by 12:00 noon on the 'Submissions Due NO Later Than' date. These dates are strictly enforced and time sheets received after 12:00 noon on that date will be processed in the following payment period. Please be sure to get verification from the fax machine that your fax was successfully sent.

Please fax time sheets to The Alternatives Program (TAP) (Fax) 385-468-3186

Attention: Keegan McCarty

Please call **385-468-3286** with any questions or concerns.

MONTH	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date
JULY	07/15/25	Wed, 07/16/25	Fri, 07/25/25
	07/31/25	Fri, 08/01/25	Fri, 08/08/25
AUGUST	08/15/25	Mon, 08/18/25	Mon, 08/25/25
	08/31/25	Tues, 09/02/25	Wed, 09/10/25
SEPTEMBER	09/15/25	Tue, 09/16/25	Thurs, 09/25/25
	09/30/25	Wed, 10/01/25	Fri, 10/10/25
OCTOBER	10/15/25	Thu, 10/16/25	Fri, 10/24/25
	10/31/25	Mon, 11/03/25	Mon, 11/10/25
NOVEMBER	11/15/25	Mon, 11/17/25	Tues, 11/25/25
	11/30/25	Mon, 12/01/25	Wed, 12/10/25
DECEMBER	12/15/25	Tue, 12/16/25	Tues, 12/23/25
	12/31/25	Fri, 01/02/26	Fri, 01/09/26
JANUARY	01/15/26	Fri, 01/16/26	Fri, 01/23/26
	01/31/26	Mon, 02/02/26	Tues, 02/10/26
FEBRUARY	02/15/26	Tues, 02/17/26	Wed, 02/25/26
	02/28/26	Mon, 03/02/26	Tues, 03/10/26
MARCH	03/15/26	Mon, 03/16/26	Wed, 03/25/26
	03/31/26	Wed, 04/01/26	Fri, 04/10/26
APRIL	04/15/26	Thu, 04/16/26	Fri, 04/24/26
	04/30/26	Fri, 05/01/26	Fri, 05/08/26
MAY	05/15/26	Mon, 05/18/26	Fri, 05/22/26
	05/31/26	Mon, 06/01/26	Wed, 06/10/26
JUNE	06/15/26	Tue, 06/16/26	Thurs, 06/25/26
	06/30/26	Wed, 07/01/26	Fri, 07/10/26

“MONTH” refers to the month that services were provided.

“Payment Period End Date” is the last day of services in the pay period.

“Direct Deposit/ Check Date” shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts.

“Submissions Due NO Later Than” is the last date that your time sheets can be received for the pay period.

Please share this schedule with your employees and keep a copy in a safe place for easy reference.