



## SD Family Support 360 Payment Schedule Effective June 02, 2024

To ensure that your employees and/or service providers are always paid on time, please ensure your employee's time is entered and approved online by the due date, even if it falls on a weekend or holiday. These dates are strictly enforced. Any time that is approved after the due date or payment requests received after that date will be processed for the following payment period. Be sure to have all hours entered and approved by the "Submissions Due NO Later Than" date. To access the DCI Employer and Employee Portal, go to:

**<http://acumen.dcisoftware.com>**

If you prefer, you may fax your submissions to (866) 496-4564. Acumen's fax machines can receive faxes 24 hours a day, 7 days a week. Please be sure to get verification from the fax machine that your fax was successfully sent. If you have any questions or concerns, contact one of our agents, or our Customer Call Center at (866) 499-0624 or email us at [enrollment@acumen2.net](mailto:enrollment@acumen2.net)

"MONTH" refers to the month that services were provided.	MONTH	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date	"Direct Deposit/ Check Date" shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts.
	JUNE	06/29/24	Mon, 07/01/24	Fri, 07/12/24	
		07/13/24	Mon, 07/15/24	Fri, 07/26/24	
	JULY	07/27/24	Mon, 07/29/24	Fri, 08/09/24	
		08/10/24	Mon, 08/12/24	Fri, 08/23/24	
	AUGUST	08/24/24	Mon, 08/26/24	Fri, 09/06/24	
		09/07/24	Mon, 09/09/24	Fri, 09/20/24	
	SEPTEMBER	09/21/24	Mon, 09/23/24	Fri, 10/04/24	
		10/05/24	Mon, 10/07/24	Fri, 10/18/24	
	OCTOBER	10/19/24	Mon, 10/21/24	Fri, 11/01/24	
		11/02/24	Mon, 11/04/24	Fri, 11/15/24	
	NOVEMBER	11/16/24	Mon, 11/18/24	Fri, 11/29/24	
		11/30/24	Mon, 12/02/24	Fri, 12/13/24	
	DECEMBER	12/14/24	Mon, 12/16/24	Fri, 12/27/24	
		12/28/24	Mon, 12/30/24	Fri, 01/10/25	
	JANUARY	01/11/25	Mon, 01/13/25	Fri, 01/24/25	
		01/25/25	Mon, 01/27/25	Fri, 02/07/25	
	FEBRUARY	02/08/25	Mon, 02/10/25	Fri, 02/21/25	
		02/22/25	Mon, 02/24/25	Fri, 03/07/25	
	MARCH	03/08/25	Mon, 03/10/25	Fri, 03/21/25	
		03/22/25	Mon, 03/24/25	Fri, 04/04/25	
	APRIL	04/05/25	Mon, 04/07/25	Fri, 04/18/25	
		04/19/25	Mon, 04/21/25	Fri, 05/02/25	
	MAY	05/03/25	Mon, 05/05/25	Fri, 05/16/25	
		05/17/25	Mon, 05/19/25	Fri, 05/30/25	
	JUNE	05/31/25	Mon, 06/02/25	Fri, 06/13/25	
		06/14/25	Mon, 06/16/25	Fri, 06/27/25	
	JULY	06/28/25	Mon, 06/30/25	Fri, 07/11/25	

"Payment Period End Date" is the last day of services in the pay period.

"Submissions Due NO Later Than" is the last date that your employee's time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.

Please share this schedule with your employees, and keep a copy in a safe place for easy reference.

Acumen Fiscal Agent  
5416 E. Baseline Rd., Suite 200 Mesa, AZ 85206  
Phone: (866) 499-0624  
Fax: (866) 496-4564