



CHANGE INFORMATION FORM: PARTICIPANT/EMPLOYER

Please complete this form and return to Acumen by one of the following methods:

Mail: 5416 E. Baseline Road, Suite 200, Mesa, AZ 85206

Fax: (866) 496-4564

Email: enrollment@acumen2.net

Change PARTICIPANT Information

Complete this section when there is a change in participant information. The participant is the individual receiving services. If the participant is also the employer, please complete this section **only**. For a name change, provide the previous name, new name, and attach a legal document supporting the name change.

Change In (select all that apply): Name Address Phone Number E-mail Address

| | |
|------------------------|------------------------|
| Current/Previous Name: | New Name (if changed): |
|------------------------|------------------------|

Street Address:

City/State/Zip:

Phone Number:

| | |
|-----------------|-------------------|
| E-mail Address: | Client ID Number: |
|-----------------|-------------------|

Signature (Employer or Authorized Rep):

Date:

Change EMPLOYER Information

Complete this section when there is a change in employer information. The employer is the individual who hires, trains, and manages staff. If the participant is also the employer, please complete the participant section only. For a name change, provide the previous name, new name, and attach a legal document supporting the name change.

Change In (select all that apply): Name Address Phone Number E-mail Address

| | |
|------------------------|------------------------|
| Current/Previous Name: | New Name (if changed): |
|------------------------|------------------------|

Street Address (if changed):

City/State/Zip (if changed):

Phone Number (if changed):

| | |
|-----------------|-------------------|
| E-mail Address: | Client ID Number: |
|-----------------|-------------------|

Signature (Employer or Authorized Rep):

Date:

Acumen Fiscal Agent, LLC
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