



SC Trident VDC Payment Schedule Effective July 1, 2024

To ensure that your employees and/or vendors are always paid on time, please approve and submit all time sheets by the due date, even if it falls on a weekend or holiday. These dates are strictly enforced, and time sheets received after that date will be processed in the following payment period.

Be sure to have all hours entered and approved by the “Submissions Due NO Later Than” date. To access the DCI Employer and Employee Portal, go to: <https://acumen.dcisoftware.com/>

If you have any questions or concerns, contact our Customer Call Center at 866-644-3926.

| “MONTH” refers to the month that services were provided. | MONTH | Payment Period End Date | Submissions Due NO Later Than | Direct Deposit/Check Date | “Direct Deposit/Check Date” shows the date that payment will be issued. For those payees that have selected direct deposit or pay card, this is also the date that funds will be available in their accounts. |
|----------------------------------------------------------|-----------|-------------------------|-------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | JULY | 07/15/24 | Fri, 07/16/24 | Tue, 07/30/24 | |
| | | 07/31/24 | Sun, 08/01/24 | Thu, 08/15/24 | |
| | AUGUST | 08/15/24 | Mon, 08/16/24 | Fri, 08/30/24 | |
| | | 08/31/24 | Wed, 09/01/24 | Fri, 09/13/24 | |
| | SEPTEMBER | 09/15/24 | Thu, 09/16/24 | Mon, 09/30/24 | |
| | | 09/30/24 | Fri, 10/01/24 | Tue, 10/15/24 | |
| | OCTOBER | 10/15/24 | Sat, 10/16/24 | Wed, 10/30/24 | |
| | | 10/31/24 | Mon, 11/01/24 | Fri, 11/15/24 | |
| | NOVEMBER | 11/15/24 | Tue, 11/16/24 | Fri, 11/29/24 | |
| | | 11/30/24 | Wed, 12/01/24 | Fri, 12/13/24 | |
| | DECEMBER | 12/15/24 | Thu, 12/16/24 | Mon, 12/30/24 | |
| | | 12/31/24 | Sat, 01/01/25 | Wed, 01/15/25 | |
| | JANUARY | 01/15/25 | Sun, 01/16/25 | Thu, 01/30/25 | |
| | | 01/31/25 | Tue, 02/01/25 | Fri, 02/14/25 | |
| | FEBRUARY | 02/15/25 | Wed, 02/16/25 | Fri, 02/28/25 | |
| | | 02/28/25 | Tue, 03/01/25 | Fri, 03/14/25 | |
| | MARCH | 03/15/25 | Wed, 03/16/25 | Fri, 03/28/25 | |
| | | 03/31/25 | Fri, 04/01/25 | Tue, 04/15/25 | |
| | APRIL | 04/15/25 | Sat, 04/16/25 | Wed, 04/30/25 | |
| | | 04/30/25 | Sun, 05/01/25 | Thu, 05/15/25 | |
| | MAY | 05/15/25 | Mon, 05/16/25 | Fri, 05/30/25 | |
| | | 05/31/25 | Wed, 06/01/25 | Fri, 06/13/25 | |
| | JUNE | 06/15/25 | Thu, 06/16/25 | Mon, 06/30/25 | |
| | | 06/30/25 | Fri, 07/01/25 | Tue, 07/15/25 | |

“Submissions Due NO Later Than” is the last date that your employee’s time can be approved and your vendor payment requests can be submitted, for the pay period in order to be paid as scheduled.

Please share this schedule with your employees and keep a copy in a safe place for easy reference.

You may also mail your time sheet to:
Acumen Fiscal Agent
5416 E. Baseline Rd. Suite 200
Mesa, AZ 85206