

CHANGE INFORMATION FORM: PARTICIPANT or EMPLOYER



Please complete this form and return to Acumen by one of the following methods:

Mail: 5416 E. Baseline Road, Suite 200, Mesa, AZ 85206

Fax: (844) 343-2590

Email: enrollment@acumen2.net

Change PARTICIPANT Information

Complete this section when there is a change in participant information. The participant is the individual receiving services. If the participant is also the employer, please complete this section **only**. For a name change, provide the previous name, new name, and attach a legal document supporting the name change.

Change In (select all that apply): Name Address Phone Number E-mail Address

Current/Previous Name: _____ New Name (if changed): _____

Street Address:

City/State/Zip:

Phone Number:

E-mail Address:

Client ID Number:

Signature (Employer or Authorized Rep):

Date:

Change EMPLOYER Information

Complete this section when there is a change in employer information. The employer is the individual who hires, trains, and manages staff. If the participant is also the employer, please complete the participant section only. For a name change, provide the previous name, new name, and attach a legal document supporting the name change.

Change In (select all that apply): Name Address Phone Number E-mail Address

Current/Previous Name: _____ New Name (if changed): _____

Street Address (if changed):

City/State/Zip (if changed):

Phone Number (if changed):

E-mail Address:

Client ID Number:

Signature (Employer or Authorized Rep):

Date:

Acumen Fiscal Agent, LLC
5416 E. Baseline Road, Suite 200
Mesa, AZ 85206
Phone: (866) 235-4745
Fax: (844) 343-2590
enrollment@acumen2.net