OH AAA7 VETERAN-DIRECTED SERVICES
Employee Pay Rate Form

- To ensure proper payment for your employee, please complete this rate form and submit it to Acumen.
  Fax Number: 1- 866-862-6862
  E-mail Address: payroll-oh@acumen2.net
  Mailing Address: Acumen Fiscal Agent 5416 E. Baseline Rd., Suite 200, Mesa, AZ 85206
- Rate change forms must be received by Acumen 2 weeks before the requested effective start date in order to be processed. Acumen cannot back pay employees with a new rate for pay periods that have already passed.
- Please consult with your Care Manager regarding:
  - ✓ Maximum rates that cannot be exceeded
  - ✓ Rules on changing employee pay rates

Employee Name:	Employee Acumen ID# **or** Employee SS#:

Veteran's/Employer's Name:

Is this a new employee or an existing employee?
Check one box below:

☐ For a New Employee: The below rate/s will start on this employee's approved good to go date. The employees good to go date will be provided by Acumen.

☐ For an Existing Employee: Rates can only change on the 1st or 16th of a month. Make the below rate/s start on (select one option only): ☐ _____ 1st Month ☐ _____ 16th Month

Service Code	Employee Pay Rate	"Cost to You" (Employee Rate + Employer Burden)	Indicate if the code is **NEW** or if the rate for an existing code is **CHANGING**
PCS – Personal Care Services	$	$	

_____ _____
Veteran or Employer Representative's Signature Date

_____ _____
Care Manager's Signature Date