



NJ VF/EA Model Payment Schedule Effective June 8, 2025 – June 6, 2026

To ensure that your employees and/or vendors are always paid on time, please submit and approve all employee time entries and Community Vendor/reimbursement requests by 9pm EST of the due date, **even if it falls on a weekend or holiday (see dates with an *)**. Those received after 9pm EST of that date will be processed in the following payment period. Employees are required to have a direct deposit unless special approval is given.

To help ensure that the time worked gets to our offices by the due date, please use our Web Time Entry system through DCI, or the Mobile App option. To access DCI, go to <https://acumen.dcisoftware.com/>. Employers must be sure all hours are entered accurately and approved by the employer by 9pm EST for them to be paid on the payment date.

Please contact Acumen Customer Service Call Center at 833-892-0414 to confirm that your time sheet has been received. Contact your Acumen Agent at (848)-400-5903 or enrollment-nj@acumen2.net if you have any questions or concerns.

Month	Payroll Start	Payroll End	Timesheets Due (9pm EST)	Pay Date
JUN	06/08/25	06/21/25	Mon, 06/23/25	Thu, 07/03/25
	06/22/25	07/05/25	Mon, 07/07/25	Fri, 07/18/25
JUL	07/06/25	07/19/25	Mon, 07/21/25	Fri, 08/01/25
	07/20/25	08/02/25	Mon, 08/04/25	Fri, 08/15/25
	08/03/25	08/16/25	Mon, 08/18/25	Fri, 08/29/25
AUG	08/17/25	08/30/25	Mon, 09/01/25	Fri, 09/12/25
	08/31/25	09/13/25	Mon, 09/15/25	Fri, 09/26/25
SEPT	09/14/25	09/27/25	Mon, 09/29/25	Fri, 10/10/25
	09/28/25	10/11/25	Mon, 10/13/25	Fri, 10/24/25
OCT	10/12/25	10/25/25	Mon, 10/27/25	Fri, 11/07/25
	10/26/25	11/08/25	Mon, 11/10/25	Fri, 11/21/25
NOV	11/09/25	11/22/25	Mon, 11/24/25	Fri, 12/05/25
	11/23/25	12/06/25	Mon, 12/08/25	Fri, 12/19/25
DEC	12/07/25	12/20/25	Mon, 12/22/25	Fri, 01/02/26
	12/21/25	01/03/26	Mon, 01/05/26	Fri, 01/16/26
	01/04/26	01/17/26	Mon, 01/19/26	Fri, 01/30/26
JAN	01/18/26	01/31/26	Mon, 02/02/26	Fri, 02/13/26
	02/01/26	02/14/26	Mon, 02/16/26	Fri, 02/27/26
FEB	02/15/26	02/28/26	Mon, 03/02/26	Fri, 03/13/26
	03/01/26	03/14/26	Mon, 03/16/26	Fri, 03/27/26
MAR	03/15/26	03/28/26	Mon, 03/30/26	Fri, 04/10/26
	03/29/26	04/11/26	Mon, 04/13/26	Fri, 04/24/26
APR	04/12/26	04/25/26	Mon, 04/27/26	Fri, 05/08/26
	04/26/26	05/09/26	Mon, 05/11/26	Fri, 05/22/26
MAY	05/10/26	05/23/26	Mon, 05/25/26	Fri, 06/05/26
	05/24/26	06/06/26	Mon, 06/08/26	Thu, 06/18/26