

# Fiscal Intermediary Transition Timeline

Transition enrollments with Acumen will happen at staggered intervals over the next four months, with groups of participants called **cohorts** assigned to enroll within a specific **window of time**. Using this approach will help ensure a smooth and organized transition for everyone.

It is important that participants complete and return enrollment documents early in their enrollment window. Doing so will give your Support Coordinator time to update and approve your service plan.

## **April 14, 2025: Cohort Assignment Notification**

- Sent to all participants and copy sent to Support Coordinator

## **April 15, 2025: Vendor Transition Notification**

- Sent to all vendors with information about transition process and next steps

## Cohort 1 Timeline

- **April 21, 2025:** Enrollment Start Notification sent to individual/authorized representative and copy sent to Support Coordinator
- **May 4, 2025:** Enrollment Start Date – first date Cohort 1 may enroll
- **May 16, 2025:** Enrollment End Date – last day Cohort 1 may enroll

## Cohort 2 Timeline

- **May 5, 2025:** Enrollment Start Notification sent to individual/authorized representative and copy sent to Support Coordinator
- **May 17, 2025:** Enrollment Start Date – first date Cohort 2 may enroll
- **May 30, 2025:** Enrollment End Date – last day Cohort 2 may enroll

## Cohort 3 Timeline

- **May 19, 2025:** Enrollment Start Notification sent to individual/authorized representative or employer of record and copy sent to Support Coordinator
- **May 30, 2025:** Enrollment Start Date – first date Cohort 3 may enroll
- **June 14, 2025:** Enrollment End Date – last day Cohort 3 may enroll

## Cohort 4 Timeline

- **June 2, 2025:** Enrollment Start Notification sent to individual/authorized representative or employer of record and copy sent to Support Coordinator

- **June 15, 2025:** Enrollment Start Date – first date Cohort 4 may enroll
- **June 30, 2025:** Enrollment End Date – last day Cohort 4 may enroll

## Cohort 5 Timeline

- **July 23, 2025:** Enrollment Start Notification sent to individual/authorized representative or employer of record, and self-directed employee(s), with copy sent to Support Coordinator
- **July 7, 2025:** Enrollment Start Date – first date Cohort 5 may enroll
- **August 1, 2025:** Enrollment End Date – last day Cohort 5 may enroll

## What Information You Need to Enroll

Individual/Authorized Representative

Employer of Record

Self-Directed Employee

Community Vendor

## Who to Contact if You Do Not Receive a Letter

If you should have received a Cohort Assignment Notification, Vendor Transition Notification, or Enrollment Start Notification, please contact the Acumen Customer Service Team:

**Acumen Phone: 833-892-0413**

**Acumen Email: [enrollment@acumen2.net](mailto:enrollment@acumen2.net)**

When contacting us, please have ready/include your name, contact information, and relationship to the individual, as well as the individual's name and DDD ID number.