




State of Louisiana
Louisiana Department of Health
Office of Aging and Adult Services

MEMORANDUM

OAAS-P-24-015

TO: OAAS Personal Care Attendant (PCA) Providers
OAAS Self-Direction Employers

FROM: Geary Williams
OAAS Assistant Secretary 

DATE: June 27, 2024

SUBJECT: Personal Assistance Services (PAS) Direct Service Worker Changes

Effective 7/1/24, the Louisiana Department of Health (LDH) Office of Aging and Adult Services (OAAS) is pleased to announce the following changes in the Community Choices Waiver (CCW) program related to Personal Assistance Services (PAS):

- The participant's curator, tutor, legal guardian or power of attorney can be hired as the Personal Assistance Services (PAS) Direct Service Worker (DSW), if they meet the DSW requirements.
- The participant's spouse can be hired as the PAS DSW, if the spouse (also known as the Legally Responsible Individual – LRI) meets the DSW requirements and extraordinary care criteria.

Please refer to the CCW Final Rule that was published in the Louisiana Register on June 20, 2024 (<https://www.doa.la.gov/media/dvsdffgp/2406.pdf>). The LDH Medicaid Community Choices Waiver Provider Manual and the OAAS CCW Self-Direction Employer Handbook will be updated and published soon to reflect these updates. Also, refer to the attached documents that explains the LRI/Spouse and Extraordinary Care policy and procedures, as well as the documents that need to be completed if the participant is requesting that their spouse be the DSW.

If you have any questions regarding this memorandum, please email the OAAS Provider Relations staff member at OAAS.ProviderRelations@LA.gov.

c: OAAS Regional Offices
Statistical Resources, Inc. (SRI)
OAAS Support Coordination Agencies (SCAs)
Medicaid Programs Support and Waivers (MPSW)
Fiscal Employer Agents (FEAs)

Personal Assistance Services (PAS) Direct Service Worker Changes

June 27, 2024

Page 2

Attachments:

- Legally Responsible Individual (LRI)/Spouse & Extraordinary Care Policy and Procedures (OAAS-ADM-24-005)
- Legally Responsible Individual (LRI)/Spouse Request Form (OAAS-PF-24-002)
- CCW PAS DSW/Participant Relationship and Living Arrangements Guidance (OAAS-PC-16-001)