



Louisiana Payroll Schedule Effective July 2025

Acumen acts as a fiscal service provider and **does not** monitor, review, or correct entries. Employers are responsible for **correcting** and **approving** employee entries by the date listed under the column, **“Payroll Entries DUE NO LATER THAN.”** All time entries approved **after the payroll due date** will be processed in the next payroll cycle. **NO EXCEPTIONS!**

Please keep the payroll calendar in a safe place and share with your employee.

MONTH	PAYROLL PAY PERIOD	PAYROLL ENTRIES DUE NO LATER THAN	PAYDAY Direct Deposit/Check
	Bi-Weekly		
JULY	07/13/2025 - 07/26/2025	Mon, 07/28/2025	Fri, 08/08/2025
	07/27/2025 - 08/09/2025	Mon, 08/11/2025	Fri, 08/22/2025
AUGUST	08/10/2025 - 08/23/2025	Mon, 08/25/2025	Fri, 09/05/2025
	08/24/2025 - 09/06/2025	Mon, 09/08/2025	Fri, 09/19/2025
SEPTEMBER	09/07/2025 - 09/20/2025	Mon, 09/22/2025	Fri, 10/03/2025
	09/21/2025 - 10/04/2025	Mon, 10/06/2025	Fri, 10/17/2025
OCTOBER	10/05/2025 - 10/18/2025	Mon, 10/20/2025	Fri, 10/31/2025
	10/19/2025 - 11/01/2025	Mon, 11/03/2025	Fri, 11/14/2025
NOVEMBER	11/02/2025 - 11/15/2025	Mon, 11/17/2025	Fri, 11/28/2025
	11/16/2025 - 11/29/2025	Mon, 12/01/2025	Fri, 12/12/2025
DECEMBER	11/30/2025 - 12/13/2025	Mon, 12/15/2025	Fri, 12/26/2025
	12/14/2025 - 12/27/2025	Mon, 12/29/2025	Fri, 01/09/2026
JANUARY	12/28/2025 - 01/10/2026	Mon, 01/12/2026	Fri, 01/23/2026
	01/11/2026 - 01/24/2026	Mon, 01/26/2026	Fri, 02/06/2026
FEBRUARY	01/25/2026 - 02/07/2026	Mon, 02/09/2026	Fri, 02/20/2026
	02/08/2026 - 02/21/2026	Mon, 02/23/2026	Fri, 03/06/2026
MARCH	02/22/2026 - 03/07/2026	Mon, 03/09/2026	Fri, 03/20/2026
	03/08/2026 - 03/21/2026	Mon, 03/23/2026	Fri, 04/03/2026
APRIL	03/22/2026 - 04/04/2026	Mon, 04/06/2026	Fri, 04/17/2026
	04/05/2026 - 04/18/2026	Mon, 04/20/2026	Fri, 05/01/2026
MAY	04/19/2026 - 05/02/2026	Mon, 05/04/2026	Fri, 05/15/2026
	05/03/2026 - 05/16/2026	Mon, 05/18/2026	Fri, 05/29/2026
JUNE	05/17/2026 - 05/30/2026	Mon, 06/01/2026	Fri, 06/12/2026
	05/31/2026 - 06/13/2026	Mon, 06/15/2026	Fri, 06/26/2026

“MONTH”

refers to the month that services were provided.

“PAYROLL PAY PERIOD Bi-Weekly”

refers to a payroll cycle employees receive their pay every two weeks.

“PAYDAY Direct Deposit/Check”

refers to the date direct deposit will be issued. ****Please allow 3-5 business days from the payroll check for mailed paper checks delivered via postal service. ****

“PAYROLL ENTRIES DUE NO LATER THAN”

refers to the last date to submit your employee’s approved hours.

Visit our website at <https://www.acumenfiscalagent.com/state/louisiana/> for trainings resources, EVV options, and employee application packets. Training resources can be found in the DCI Portal by clicking the **HELP** button. Send documents, questions and concerns to enrollment-la@acumen2.net. Louisiana Customer Service Hotline: **1-855-514-9938**.