

IN ALL Programs Payment Schedule Effective July 1, 2025

To ensure that your employees and/or vendors are always paid on time, please approve and submit all time sheets by the due date, even if it falls on a weekend or holiday. These dates are strictly enforced, and time sheets received after that date will be processed in the following payment period.

Be sure to have all hours entered and approved by the “Submissions Due NO Later Than” date. To access the DCI Employer and Employee Portal, go to: <https://acumen.dcisoftware.com/>

Service Month	Payment Period Start Date	Payment Period End Date	Submissions Due NO Later Than	Direct Deposit/Check Date
JULY	7/1/2025	7/15/2025	7/17/2025	7/25/2025
	7/16/2025	7/31/2025	8/4/2025	8/8/2025
AUGUST	8/1/2025	8/15/2025	8/19/2025	8/25/2025
	8/16/2025	8/31/2025	9/2/2025	9/10/2025
SEPTEMBER	9/1/2025	9/15/2025	9/17/2025	9/25/2025
	9/16/2025	9/30/2025	10/2/2025	10/10/2025
OCTOBER	10/1/2025	10/15/2025	10/17/2025	10/24/2025
	10/16/2025	10/31/2025	11/4/2025	11/10/2025
NOVEMBER	11/1/2025	11/15/2025	11/18/2025	11/25/2025
	11/16/2025	11/30/2025	12/2/2025	12/10/2025
DECEMBER	12/1/2025	12/15/2025	12/17/2025	12/23/2025
	12/16/2025	12/31/2025	1/2/2026	1/9/2026
JANUARY	1/1/2026	1/15/2026	1/19/2026	1/23/2026
	1/16/2026	1/31/2026	2/3/2026	2/10/2026
FEBRUARY	2/1/2026	2/15/2026	2/17/2026	2/25/2026
	2/16/2026	2/28/2026	3/3/2026	3/10/2026
MARCH	3/1/2026	3/15/2026	3/17/2026	3/25/2026
	3/16/2026	3/31/2026	4/2/2026	4/10/2026
APRIL	4/1/2026	4/15/2026	4/17/2026	4/24/2026
	4/16/2026	4/30/2026	5/4/2026	5/8/2026
MAY	5/1/2026	5/15/2026	5/19/2026	5/22/2026
	5/16/2026	5/31/2026	6/2/2026	6/10/2026
JUNE	6/1/2026	6/15/2026	6/17/2026	6/25/2026
	6/16/2026	6/30/2026	7/2/2026	7/10/2026

- “Service Month” refers to the month services were provided.
- “Payment Period Start Date” refers to the first day of services of a specific pay period.
- “Payment Period End Date” refers to the last day of services in a pay period.
- “Submissions Due NO Later Than” refers to the last day employee time and vendor submissions can be approved to be paid as scheduled
- “Direct Deposit/Check Date” refers to the date the payment will be issued